

Intimate Care and Toileting Policy

Vision: Grow - Flourish - Succeed

Mission: Together we inspire creative, mindful learners who value diversity, support one another and strive for success.

1. Introduction

At GEMS Founders School, we are committed to safeguarding and promoting the welfare of children in our Foundation Stage. We are committed to ensuring that all staff responsible for the intimate care of children will undertake their duties in a professional manner at all times. The Intimate Care and Toileting Guidelines regarding children have been developed to safeguard children and staff. Intimate care is any care which involves washing or carrying out an invasive procedure (supporting a child with cleaning themselves up if they have soiled themselves).

2. Purpose of policy

To provide guidance and reassurance to staff and parent/s.

To safeguard the dignity, rights and well-being of children.

To ensure that there is a consistent approach from all teaching staff in the Foundation Stage.

3. Toileting and the Foundation Stage Curriculum

The Early Years Foundation Stage Curriculum — 'Development Matters' and 'Statutory Framework for the Early Years' advises the following milestones should be met by young children:

- **Physical Development: 3&4 Year Olds (FS1 Year)**

Be increasingly independent in meeting their own care needs, e.g. brushing teeth, using the toilet, washing and drying their hands thoroughly.

Be increasingly independent as they get dressed and undressed, for example, putting coats on and doing up zips.

- **Physical Development: Reception (FS2 Year)**

Further develop the skills they need to manage the school day successfully, including personal hygiene.

4. What the school expects of parents

- Parents/carers ensure that their child is toilet-trained before admission to school. Under no circumstances should a child attend school wearing diapers or nappies, or padded underwear.
- Parents/carers will discuss any specific concerns with staff about their child's toileting needs.
- Parents/carers will provide at least two full sets of spare clothes (underwear, socks, trousers, t-shirt) so that clothing can be changed after any wetting occasions
- Parents/carers must inform the school if a child is not fully toilet trained before starting school, after which a meeting will then be arranged to discuss the child's needs.
- Should the child receive medication for any toileting issues, parents will speak to the class teacher about this and ensure all relevant information is shared with the clinic team prior to the child starting or returning to school
- Parents/carers agree that after three wetting occasions per day their child will need to be collected from school immediately for the health and hygiene of the child and other children in the class.



- Parents/carers agree that after ANY soiling occasion their child will need to be collected from school immediately for the health and hygiene of the child and other children in the class.
- Parents/carers agree that if their child continues to wet or soil themselves they will be required to remain at home to continue toilet training. This leave will be authorised for up to 10 school days.
- Parents/carers are notified that GEMS Founders School does not provide any toilet nannies.

5. 1. What school expects of staff:

- Two members of staff will be present when having to assist a child in the bathroom.
- Teachers and teaching assistants will encourage children to go to the toilet independently during the school day. There will be set times in the day where students will be reminded to use the bathroom.
- If a child should be changed into fresh clothing, staff will assist by:
 - Talking children through the steps to support them
 - Handing over fresh clothes, tissues, wipes, bags to store soiled clothes in
 - Supporting emotionally if a child is upset
- If assistance in changing and toileting is needed, teaching staff should protect themselves and reduce the threat of infection spread, should wear masks, gloves and aprons. These can be found in the white Hygiene Kit boxes in EYFS corridors.
- If a student requests to use the toilet, they will be allowed.

6. Parental Agreement

Upon entry parents will be required to read and sign the parental agreement which sets out the key points of this policy. This will be made available in English and Arabic

7. Planned Care

Where students of determination or disabled students are unable to take care of their own toileting needs, GFS will follow the guidelines set out in the GEMS Education Intimate Care Policy 2023-24 to meet the needs of those individuals

8. Monitoring and review

This policy has been discussed and agreed by the GEMS Founders School, Dubai teaching staff and leadership teams for implementation.

Signed
Deputy Head of Primary - Early Years

Date13 October 2023.....

Signed
Assistant Head of Primary - Early Years

Date13 October 2023.....

Signed
Assistant Headteacher – Inclusion

Date13 October 2023.....



Signed John Stapley
Whole School Vice Principal

Date13 October 2023.....

Signed LaRU
Associate Principal

Date13 October 2023.....

Signed A. M. P. Field
Executive Principal/CEO/Senior Vice President of Education

Date16 October 2023.....

Next policy review date:

02 February 2024

28 June 2024